



Wisconsin Swimming Officials Committee Meeting



Tuesday, Oct. 11, 2011 - 7:00 PM

UW-Waukesha, Private Dining Room
Waukesha, WI

- I. **Call to order – Rick Potter**
- II. **Attendance:** Rick Potter, Michael Patton, George Geanon, Kim Stoll, Tim McAvoy, Pat Weisling, Paul Roehr, Ben Radloff, Cindy Maltry, and Cindy Raatz were present. Meeting called to order at 19:10
- III. **Review/Approval of minutes from last meeting:** Minutes reviewed and accepted from September meeting. Minutes from May meeting are not reviewed.
- IV. **Standing items** (Deferred to Retreat Action Items this month)
 - a. Officials' Training – Patty Kramer/Michael Patton: Report from Rick raising the issue of sporadic timing of clinics and the demands on the Committee members. Two issues are the logistics of clinic materials and time demands because of the shorter lead time. Suggestions include development of e-documents and having Paul join the Training Subcommittee as an additional human resource. A more rigid schedule requiring at least 30 days lead time is suggested. A spirited discussion followed with multiple viewpoints expressed. A motion was made and passed to have Paul join the Subcommittee and let the Subcommittee recommend further actions as solutions. Michael announced a S/T and S/R in Oshkosh November 19th.
 - b. OTS Meet Entry – Cindy Raatz: Cindy reported that all October meets have been entered by the Meet Referees. Discussion of Meet Administrator function ensued.
 - c. Observed Swims – Maurice Pheil: Maurice not present. George reminded the Committee of the importance of posting the regulations and availability of Wisconsin Swimming Observers for season ending meets. Discussion of YMCA meet times and SWIMS data base was extensive and arcane. Rick will investigate and report back to the Committee.
 - d. Officials of the Year Award – Tim McAvoy: The Nominating form was reviewed and reaffirmed. The Committee charged Tim with revising the policy. George suggested passing out Nominating forms at State level meets. A Honor Roster of Past Recipients will be posted. The Swimmer's World Award, Maxwell Award, is suggested as another venue, as is the Conoco-Phillips 66 Award.
 - e. Officials' Roster – Ben Radloff: Ben will update the Roster this weekend.
 - f. Officials' Incentive Gifts – Kim Stoll: No report.
 - g. Recertification Clinics – Ben Radloff/George Geanon: Michael will attend the National Officials Meeting and recruit a presenter.

- h. Policy and Procedure Documents – George Geanon: George will assume these duties and delegate appropriately. Suggestions on revisions to the Official's Annual Registration Application were given to Ben to implement.
- i. Officials Webpage – Rick Potter: George will send the revised forms to the Officials Committee webpage.
- j. Officials' Newsletter – Cindy Maltry: Cindy solicited feedback about the frequency and timing of the newsletter. Content was discussed. George moved that the newsletter start with three issues a year.

V. Open issues

- a. Officials Committee Retreat Action Items (refer to retreat minutes)
- b. Times verification officer: Patty had raised this issue. The Committee agrees to defer action on this item.
- c. Spending part of a regular Committee meeting to train all Committee members as trainers: George suggests a training manual for trainers. For example, the method of routing the paperwork before and after the training session as well as the ppt and DVD used for training.
- d. "Frequent Calls" document – Patty: Deferred.
- e. Reciprocity document for review and posting – George: Deferred.
- f. Apprentice policy and "Becoming a USA Swimming Official" – Patty/Mike
 - i. Clinic participation age - 17 & 9 months: Rick handled this item as a beta test for virtual committee participation in decision making.
- g. Starter/Referee clinic PowerPoint – Michael: Add slide on OTS.
- h. State Meet reports: Deferred.

VI. New business

- a. Clinic registration
 - i. Paperwork flow
 - ii. Tracking new officials for Polo shirts and name badges: Rick discussed reimbursement for Criminal Background Check. Pat Lewno needs a list of all ongoing clinic attendees.
- b. USA Swimming Convention – George: Highlights were passed out. Pool temperatures will be reviewed by Safety Committee of USA. The Fly kick at the beginning of the breast stroke will be reviewed by FINA. Women In Officiating twelve points discussed. Bottom strikes increasing: talk to coaches. "Empty lane rule" can be waived with concurrence.

VII. Confirm next meeting date/time/location. Next Meeting, November 15th, 7:00 PM. State Meet officials to be an agenda topic. Rick Potter honored George as the prior Officials Committee Chair.

VIII. Adjournment : 21:30