



## **Wisconsin Swimming Club Grant Program (Proposed 1/26/2011, Revised 6/14/2011)**

Wisconsin Swimming, Inc recognizes and supports the need for the maintenance and construction of facilities and the acquisition of equipment. Limitations on resources preclude the ability of Wisconsin Swimming, Inc to grant all requests. The purpose of this document is to provide a framework for the consideration of funding requests. Each request will be handled on a case-by-case basis by the Wisconsin Swimming, Inc, Board of Directors.

- Wisconsin Swimming will budget for a grant fund to be included in each Quad budget, with the final figure to be determined annually at the budget review. This fund will be available to Wisconsin Swimming Clubs in good standing.
- Clubs may not receive consecutive year grants.
- Remaining funds will roll over into consecutive years.
- At no time will the grant pool exceed the amount budgeted.

### **Grant Committee:**

1. A Grant Committee will be created to evaluate grant requests.
2. The Technical Planning Chair will Chair the Grant Committee.
3. There will be **at least three (3) members**, including the chair, each with a 2 year term of office.
4. **No more than 2 members of the Grant Committee can also be members of the Board of Directors Executive Committee of the Board of Directors.**
5. In the first year, 2 members will have 2 year terms, and the other remaining members will have a 1 year term. One member must be an athlete.
6. Committee members will be elected by the House of Delegates.

### **Process:**

1. Complete the fund application and submit to the Grant Committee Chair.
2. Attach any supporting documentation (invoices, estimates, etc.).
3. Grants will be due by April 1<sup>st</sup>.
4. The Grant Committee will meet and the Chair will present their recommendations to the Board of Directors at the next meeting of the Board. Grants of 30% or less of the fund will be decided by the Board of Directors. Grants of 31% or more of the fund will be voted on by the House of Delegates at the June meeting of the House of Delegates.
5. Grants will be announced at the June meeting of the House of Delegates.

6. Final disbursement of funds by WI Swimming will require a paid receipt or invoice after September 15<sup>th</sup> with proof of payment to be provided by December 15<sup>th</sup> of the same calendar year.

**Criteria for Consideration:**

1. USAS registered club in good standing.
2. Value of the proposed funding to Wisconsin Swimming and all its athlete members.
3. Availability of surrounding facilities and clubs.
4. Identification of stakeholders (USAS registered club, community support, school system support, etc).
5. Club characteristics (longevity, number of families, number of athletes, etc).
6. Age of current facility.
7. Timeframe/urgency of request.
8. Financial stability of requesting club.
9. Additional fundraising efforts/successes by the requesting club.
10. Consequences of denial.

**Acceptable requests include, but are not limited to:**

- ~~1. Training equipment for athletes~~
2. Facility upgrades such as replacement of lane lines, touch pads, starting devices, starting block enhancements, etc

**Exclusions include, but are not limited to:**

1. Financial support for athlete, coach or volunteer travel, meet entry, or conferences
2. Recovery of financial loss due to embezzlement, fraud, malfeasance, etc
3. Support for club facilities that are not open to other Wisconsin Swimming members
4. Computer purchases or upgrades for clubs.

**Potential Outcomes for Grant Proposals:**

1. Full funding
2. Partial funding (a percentage of the request)
3. Denial of request

**Recourse:**

1. Board of Director decisions may be appealed to the House of Delegates
2. House of Delegates decisions may be appealed to the Board of Review.



## Grant Request Application

Applicant's Name: \_\_\_\_\_

USAS Club: \_\_\_\_\_

Position/Title: \_\_\_\_\_

Address: \_\_\_\_\_  
\_\_\_\_\_

Phone: \_\_\_\_\_

Email: \_\_\_\_\_

Fax: \_\_\_\_\_

Funding Request:

\$ \_\_\_\_\_ ~~over \_\_\_\_\_~~ Year(s)

**Information: (use additional pages in needed)**

Purpose of Funds: \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Potential Benefit to Wisconsin Swimming: \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Additional Fundraising Efforts/Funds already obtained: \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Consequences of Denial: \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Facility Name: \_\_\_\_\_  
25Y \_\_\_\_\_ 25M \_\_\_\_\_ 50M \_\_\_\_\_ 6 Lane \_\_\_\_\_ 8 Lane \_\_\_\_\_ 10 Lane \_\_\_\_\_

Number of Facilities within 20 Minutes of Applicant Pool: \_\_\_\_\_

**Pool Ownership:** School District \_\_\_\_ Community \_\_\_\_ YMCA \_\_\_\_ Private \_\_\_\_

**Previous Grant Request:** Date \_\_\_\_\_ Granted \_\_\_\_ Denied \_\_\_\_

To the best of our knowledge, we the undersigned attest that club \_\_\_\_\_ is in good standing with USAS and the Wisconsin Swimming LSC. The club is financially stable and has no outstanding penalties, fines or debts with Wisconsin Swimming, Inc.

Signature of Applicant: \_\_\_\_\_ Print Name: \_\_\_\_\_ Date: \_\_\_\_\_

Signature of Club President: \_\_\_\_\_ Print Name: \_\_\_\_\_ Date: \_\_\_\_\_

Signature of Head Coach: \_\_\_\_\_ Print Name: \_\_\_\_\_ Date: \_\_\_\_\_

*Please attach any supporting documentation and materials.*