

Tuesday, January 25, 2011
Board of Directors Meeting

**University of Wisconsin Center,
Room N055
Northview Building, 1500 University Drive Waukesha**

Those in attendance: Drew Walden, Jeanne D., Carol Graham, Pat Lewno, Dave Westfahl, Blaine Carlson, Jacob Johnson, Dave Anderson, Luke Schumm, Roger Lewno, George Geanon, Dave Joyce.

Motion to approve last meeting's minutes by Jeanne D. approved unanimously

Jeanne D. –

- Talked about the upcoming meet bid process.
- Silver Meet was talked about at the Age Group/Sr. Committee meeting. The feeling that the last LSC vote was rushed and we have some potential issues to iron out.
- We will handle the Silver State Meet first then, vote on the State Meets.

Luke Schumm-

- March Meeting will be at the Dells at the Chula Vista Resort
- Luke will work with Pat and Drew to make final arrangements.
- What topics are we going to be covering?
 1. Relatively abbreviated LSC Meeting
 2. Main focus will be the voting for the LSC Dictated Meets for 2012.
 3. Bring as many people in as possible to discuss other aspects of our LSC governance.
 4. Bringing in a UW Coach to talk about D1 Collegiate Swimming, Joel Rollings will come in to talk about D3 Collegiate Swimming.
 5. Goal to have LSC Meeting and an informational meeting that is relevant to the membership.
 6. Camps, Education of Registration policies, Diversity and Disability make small presentations about what to do within your club's program.
 7. Meeting itself about an hour and a half then take a 30 minute break. Then do a couple of breakout sessions (Collegiate swimming track and an Officials track?).

Carol Graham

- Talk about the new Background Checks at tonight's HOD Meeting.

George Geanon—

- Information regarding the LEAP Program.
- Travel Policy discussion – need to have one in place by January 1, if not then we automatically fall under the USA Swimming policy.
- George took that policy and put it into our documents and looked at the Code of Conduct, etc. for athletes and coaches.
- Only Team Travel that we offer is the Zone Meet.
- USA Convention would be another travel opportunity. In past LSC athletes would come out with the rest of the LSC delegates and now they come out later so they don't miss as much school. This now forces them to travel by themselves. They are no longer allowed to room with a coach that attends the Convention from Wisconsin.

- Athletes are now kind of on their own doing their own thing. Drew uncomfortable with how the athletes travel to the convention.
- Drew would like to have the athlete travel with a family member to the convention. The LSC would pay for the family member to attend so that there is some chaperoning going on.

Motion: by George Geanon

- That the LSC Policy state that for Convention that we require out athletes to travel with their parents or guardians, and that the LSC would cover the cost of the travel, hotel, and meals of that parent chaperone.

Do we have a policy regarding LSC athlete rep voting.

Draw up something at Rules level and see if we need to add something to bylaws and rules regarding the Travel Policy of the Athlete Reps to the Convention.

Policy and Procedures – who gets paid is only in Pat’s notes. May need to have a separate document or section regarding travel covering per diem, etc.

Drew will write something up and get it out to people to review.

Zone Travel and Coaches:

- Voting on 2011 Zone coaches at the 12 and Under SC state meet.
- Zone coaches must sign the code of conduct.
- Anything else that we need to have in writing for the Zone Coaching staff?
- We need to make sure that anyone that is going to be on that ballot must have passed their background check or they will be dropped.
- Zone Camp can be added to George’s travel policy.
- What if by chance we want to go back to team travel, do we need to put anything in there regarding team travel on a team bus. Would take a large amount of changing of our policy to allow something like that to happen.

LEAP II continued

- Jeanne and George sent out information that needs to be completed by the March meeting. If those things aren’t done by then they will ask for others to come and try to help get those documents completed. (ie – Drew needs to evaluate the LSC paid staff).
- Big thing with LEAP II is to put together a quad budget.
- Pat says need a strategic plan with our goals. She can put something together. We currently don’t have a strategic plan for the LSC.
- Do we need to come up with a Strategic Plan – group come together to discuss this. Age Group and Sr. Committees will need to be the first to take a look at it (most likely).
- LEAP II has no end timeline deadline. It is a volunteer thing that is strongly encouraged.
- Should be invite Arlene McDonald from USA Swimming Governance Consultant to come to our March Meeting?
- LEAPIII talks about development of a Strategic Plan.
- Strategic Planning is a long process, not just coming up with it but following through with it.

- Shared vision will be the sticking point for our Strategic Plan.

Carol –

No report.

Pat –

End of year expense statements, travel requests, budget statements.

Drew –

Travel Reimbursement Request from OZ -- see handout.

Pat handed out a spread sheet listing other clubs that also didn't turn in their request within the 60 day time frame.

Thoughts? Did this go to the Board of Review? Probably should be passed onto the Board of Review.

BOD agrees that this should be passed onto the Board of Review to deal with this matter.

George – suggest that we include what happens in the reimbursement policy if it doesn't happen on time.

Could we put something in our policy saying that if both swimmer and club forms aren't turned in within that 60 day timeframe that there be some guidelines.

Talked at the Age Group and Senior Committee meeting that athletes can only request reimbursement for a certain number of meets each year. This would limit the number of times they could request and would also not have the requests due 60 days after the meet. Idea was to have a group meet with Pat a couple of times a year to see who has turned in and who hasn't so that people aren't forgetting to turn the stuff in.

What about sending an email reminder out when the travel fund forms is due after each meet.

Timeline on the website might be a good way to help remind the coaches when these forms need to be turned in. Have the Senior Chair or Coaches Rep look at the meets that we are reimbursing and then come together with all of the dates of when those meets reimbursements would be due.

Team Unify platform – do we as an LSC want to move in that direction?

Proposal

Jeanne-

Nomination committee of at least 5 people (20 percent must be athletes)

1. General Chair

Finance Chair

Age Group Rep

Secretary

Safety Chair

Officials Chair

Coaches Rep should be elected on an even year – at 12 and Under State Meet the Age group chair would ballot for a coaches rep that would serve 3 years and get us back on track.

Motion to adjourn. Meeting adjourned at 7:10 p.m.

House of Delegates Meeting Tuesday, January 25, 2011

Attendance based off of those that signed in: Drew Walden (General Chair), Jeanne Drzewiecki (Admin Chair), Luke Schumm (Age Group Chair), Blaine Carlson (Secretary), Carol Graham (Registration Chair), Pat Lewno (Treasurer), George Geanon (Officials Chair), Dave Westfahl (Tech Planning), Dave Anderson (Sr. Chair), Dave Joyce (Records Chair), Neil Wright (SEAY), Robert White (SWAT), Dave Willoughby (SWAT), Chad Behling (FSC), Nate Zabel (FSC), Emma Szczupakiewicz (SWAT), Chris Meyers (SSTY), Matt Wunderlin (WOW), Lucas Kuriga (Athlete Rep), Brenda Niemeyer (MSS), Michaela Niemeyer (MSS), Doug Tuttrup (WOW), Kali Schneider (J-Hawk), Mark Kohnhorst (LAKE), Kate Jones (LAKE), Curt Beutler (WAVE), Frank Scott (GYST), Dana Iverson (SEAY), Iver Iverson (SEAY), Karen Sahr (BDSC), Nicole Brenzel (NBSC), Caroline Patz (WOW), Troy Engstrom (WBSC), Kelsey Hojan-Clark (EBSC), Brent Boock (EBSC), Jacob Johnson (BAC), Kayla Skenandore (WEST), Sara Beam (WEST), Greg Earhart (Carthage College), Matt Miller (SSTY), Maureen Sheehan (LFSC), Randy Trowbridge (VAC), Ben Gill (FCY), John Garvey (FCY), Steve Przybylla (OCSC), Scott Mueller (MFSC), Steve Keller (OZ), Laura Becherer (OZ), Rob McCabe (SHOR), Cathie Marty (Safety Chair), Angie O'Donnell (MSS).

Motion by Jeanne to approve the October Meeting Minutes. Approved!

A lot on the agenda tonight.

Special thanks to Jeanne and George for all of the time and effort put into the LEAP 1 and now starting work on LEAP II.

Special Meeting on March 27 in the Dells. Room rates will be posted.

Tentative plan –

- Late morning coaching certifications (CPR, etc.)
- Vote on the LSC Dictated meets for 2012.
- Rationale was to come up with a more centrally located place to get more people involved in the process of deciding the location and hosts of these meets.
- Will also talk about camps, diversity, etc. committees present.
- Officials breakout – stroke and turn clinic

Athlete and Coach session – D1 and D2 and D3 talk about what it takes to swim at that level.

- Athlete reps introduction.
- USA swimming requires that there be at least 20% of athletes on committees. We are going to have a Nomination Committee set up later tonight.

Pat Lewno – Treasurer's report

- Green and White documents
- White copy – Net income \$37,774.95
- Property and Equipment – depreciation amount of \$10,021.09
- Current Travel Fund amount -- \$13,073.79

Green Sheet

- Budget finalization
- This was presented at the October Meeting.

- 1 change on the expense side – add \$13,000 for reimbursement of the officials background checks.
- Motion by Jeanne to accept the budget, seconded by Jake Johnson.
- Motion approved!

Jeanne D.

Meet schedule

Silver State Meet

- At last meeting we changed the Silver meet at the end of the meeting – changed to 2 silver meets that would need to be the same course. We would divide the LSC into 2 divisions and assign teams to each of those.
- Age Group/Sr. Committee and Exec. Board feels that this was done too hastily and we should take a look at what this meet should look like.
- Two options: 1) Choice A that we follow the decision from last October's meeting. Team list is posted on the website.
2) Choice B – gives us the opportunity to run the meets in any fashion that they host would like to. Teams would not be assigned to a particular meet. Allows teams to choose and could be split between the meets. This is how it has been done the last couple of years.

Question: The meet format must be the same at both meets but could be different courses.

Motion: to vote on the choices above.

Option B wins. Fon du Lac has 2 bids and are leaning towards a 50m outdoor bid. Waukesha in SCY.

12 and Under LC State Meet bid – only 1 bid by SWAT at Schroeder

13 and Over LC State Meet bid- Waukesha pulled their bid.

2 Bids: BST at Rec Plex

SEAY at Schroeder

Vote on the floor which venue and team will be hosting the meet.

SEAY – Neil Wright talked about their meet and location.

BST – Luke Schumm talked about their meet and location.

2012 Deadlines and Meet Dates

Bid applications due for the 2012: March 8, 2012

Regional Meet: February 17-18, 2012

12 and Under State Meet: February 24-26, 2012

13 and Over State Meet: March 1-4, 2012

Silver State Meet: July 20-22, 2012

12 and Under LC State Meet: July 27-29, 2012

13 and Over LC State Meet: August 2-5, 2012

Central Zones Meet: August 9-12, 2012 (14and Under)

Central Zone Open Water: August 13, 2012

2011 13 and Over LC State Meet Voting Results

26 votes for SEAY at Schroeder

16 votes for BST at Rec Plex

Motion to destroy the ballots, moved by Drew and seconded by Jacob.

July 9-10 Meet at Waukesha hosted by SEAY is dropped.

Fox Cities Y is asking for a facility surcharge for the Bird Bath Meet. The City of Appleton is asking for more money to help with the upkeep of the pool. Looking for \$6.00 surcharge.

Motioned by Jacob Johnson and seconded by Blaine Carlson.

Motion passes.

Motion to accept meet schedule passes!

Age Group Chair – Luke Schumm

- Working on Coaches nomination list for 14 and Under Zones.
- Voting for 4 coaches and we will have 3 automatic coaches based on the numbers from last summer's meet.

Senior Chair – Dave Anderson -- See Dave's Meeting Minutes

- State 13 and Over meet will be awarded will be presented.
- 2012 voting for future state meets, the Age Group/Sr. committee would like to vote on the location of the meet first and then the club that would host at that winning site.
- Silver Meet – need to look into coming up with a Silver Format at the February Age group/Senior Committee meeting.
- Next Age Group/Senior Committee Meeting: February 9 from 10:30-noon at Brookfield City Hall.

Registration – Carol Graham

- Make sure that your athletes are USA registered to avoid fines.
- Boys coming back from HS swimming and the State Meets are coming up fast!
- \$50.00 fine per event if someone swims unregistered.
- USA Swimming if you have an accident and they determine that your swimmer(s) weren't registered then the insurance will be invalid.
- Board of Directors Insurance should be taken out to protect your Board Members if something were to happen.
- Learn to swim mixed in with your regular training group then your Training group will not be covered if that other group is not covered.
- USA Swimming is here to protect their assets and not the club's.
- Voting Delegates – anyone can come to one of the LSC Meetings. Every club has one adult and one athlete vote. Every Fall when you register your club you have the opportunity to list your voting delegates and your alternates.
- Athlete vote must be registered and must be Sophomore or 16 and older.
- Question – have we looked into moving the LSC meetings to a different location? We have moved the March Meeting to the Dells.

- New Background Screens – Axiom is the new company and it went live on January 10, 2011. Some problems with USA Swimming, but they think that those are now taken care of.
- Carol doesn't get the background screen of each coach. She only gets a 1 line saying that so and so passed.
- Others do Level 1 screen and Coaches and Officials do a Level 2 screen
- Axiom phone number 1-800-853-3228 push option 2. If you need to contact Susan Woessner at USA Swimming you will have to do that through USA Swimming.
- Don't worry if you have addresses that pop up.
- Worry if you have aliases pop up.
- If you get a bad background screen contact them immediately!
- Officials are getting reimbursed for their background screens. They must send Pat Lewno a receipt showing the amount of the background screen. Page 1 or 2 has the amount of the screen. Each official must submit this themselves to Pat.
- February 16, 2011 – if you register as a non athlete you must do a background screen first.

Tech Planning – Dave Westfahl – No report

Athlete's Rep – Lucas Kuriga

- If you are interested in becoming the LSC Athlete rep, each athlete must submit a resume listing your qualities and background.
- At the 13 and Over SC state Meet each team votes on who they would like to have as the Athlete Rep.
- New athlete rep apprentice will start after the 13 and Over SC State Meet.
- Bylaw says that you must be at least 16 and spend the 1st year in the territory that you are voted into (ie. – Wisconsin).
- Convention travel for athlete reps must have an adult travel with the athlete rep and the LSC will pay for that adult chaperone's trip to the convention.

Coaches Rep – Wagner da Silva

- Coaches rep will be balloted at the 12 and Under State Meet and the winner will serve a 3 year term to get back onto the appropriate schedule of (every 2 even years).

Camps – Jacob Johnson

- Last year's camp at DeForest each club sent 2 people .
- This year's camp at DeForest on April 3, 2011. Each team can send 2 people age 11-14 (preferably 1 male and 1 female).
- 15 biggest teams (D1) teams get 4 participants.
- Maggie Meyer and 1 UW Male will come to speak.
- Contact Jacob at jakeupjohnson@yahoo.com if you have ideas for the camp.
- Looking at running an Open Water camp after the WGLO Meet.
- No cost for the camps.

Diversity – Angela Monty

- Looking at developing a Diversity committee

- The Committee would look at hosting a diversity meet in WI, hosting a diversity Camp, affordability of programming in the socio economic areas of WI.
- amonty@ymcafoxcities.org to contact Angela if you are interested in the Committee

Finance Chair – Don't currently have one.

- Quad Budget will be finished prior to the March Meeting. This is a requirement to get to LEAP II level.
- Anyone interested in stepping up to be the Finance Chair please email Drew.

Disability Swimming Chair – Laura Becherer

- US Paralympic Can Am Meet is April 7-9, 2011 at University of Minnesota. Selecting 2 meets Pan Pac and Pan Am Games are being selected from this meet.
- Disability swimmers contact Laura if you have questions.

Open Water – Steve Keller

- Looking at running a meet.

Officials – George Geanon

- Officials are excited and thankful for WI Swimming for paying for this for them.
- BenRadloff and Rick Potter are 12 and Under officials.
- Cindy Raatz and Paul Roehr and Kim Thompson are 13 and Over officials.

Records – Dave Joyce

- Updated file sent to Dale and should be posted soon.
- Staffing of HS Sectional meets done by request only.

Rules – Patty Kramer

- Bylaws seconded to be talked about.
- They were revised and put into the USA Swimming template.
- Rules committee moved to accept the new Indemnity Clause – Danni Caldwell researched this and put it together.
- This was approved by USA Swimming and the National Officials chair.
- Amendment was seconded motion for acceptance of bylaws and clause passed.

Zones –

Unfinished Business-

Funding of Starting block wedges and handles at Waukesha South Natatorium

- See last LSC Meeting minutes for information on the proposal for funds.
- Subsidize starting bars and not the track start wedges cost would be roughly \$2,500.

Failed

- Starting block wedges and handles partial funding failed .

- Bob White, Dave Joyce, Luke Schumm felt that the starting block handles and wedges at South would only benefit the host club team's swimmers, and would give an unfair advantage in competition with other facilities when bidding meets.

New Business-

- Winner of Coaches and Swimmers of the Year – listed in the minutes.
- Nominating Committee (need 5 people and 1 must be an athlete)
 1. Jeanne D.
 2. Dave Anderson
 3. Laura Becherer
 4. Blaine Carlson
 5. Chris Meyers (athlete rep)

Motion to adjourn meeting adjourned at 9:20 p.m.

