

Report on USA swimming convention.

I attended several of the sessions that are of interest to the LSC and various club:

Not in any particular order:

LSC leadership workshop. The workshop focused on fairly basic management principles. As applicable to the Wisconsin LSC, we do not as an LSC seem to have a clear mission. I am certainly not aware that we have a mission statement or a strategic plan. Based on the directives from USA swimming that the LSCs become more professional in their management, I would suggest that a retreat or other goal setting session be held to address the mission of the Wisconsin LSC and its future goals. If the final decision is to remain with the status quo, at least that will be an informed decision. The slides from the presentation, as well as additional handout notes are attached.

Tricks, Tips and Traps (for LSC and Club finances).

Again the focus was on certain basic rules related to non-profit and tax exempt organizations. I will be reviewing with our treasurer to ensure that all necessary reports for the Wisconsin LSC are up to date. In addition, certain controls over financial matters were discussed. These will be implemented as part of the reforms being proposed by the General Chair. Primary controls are:

- Dual signatures for all checks over \$5,000
- Separation of duties for writing checks and reconciling bank statements.
- Audits must be conducted semiannually.

The slides from the presentation are attached.

I also briefly attended a workshop on Websites and compliance with the Children's Online Privacy Protection Rules. This does not appear to be concern at the LSC level, but should be of great interest to all clubs that use online signup. A set of guidelines handed out are attached.

Respectfully submitted

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