

Date: April 1, 2008 Sent by e-mail by Carol Graham
To: Members, LSC House of Delegates To LSC HOD FOR 4/24/08 mtg
From: Patty Kramer, Chair
Rules Committee
Subject: Recommended Rule Changes

At the January 22, 2008 meeting of the LSC House of Delegates the following Rule changes, as recommended by the Rules Committee meeting at its January 8th meeting, were presented. The LSC House of Delegates will discuss these Rules at its April 24th meeting:

Policy 1.3.1&..2; 1.10.1; 2.4.2 Sanctioned Meet Information
Policy 2.2.6 Deck Entries
Policy 2.4.4 Meet Final Results Distribution
Policy 2.4.9 Meet Reports Distribution
Policy 2.7.6 Waive Time Standards
Policy 2.7.5 Proof of Time
Policy 2.8.3 Splash Fee
Policy 2.8.4 Proof of Time Fine and Time Trials Fee
Policy 4.3; 4.8; 4.10; 4.11; Place Judging; Official Compensation; Recruiting
Officials and Timers

The Rules Committee's recommended changes follow.

Sanctioned Meet Information

Proposed Rule Change by Rules Committee

1.3 Description of Sanction/Approval

- 1.3.1 The sanction or approval shall consist of a formal contract specifying the terms and conditions under which the Meet Host is authorized by the Sanctioning Chair to hold the swimming competition.
- 1.3.2 After the Sanctioning Chair issues the Meet Host a sanction number, based on the Meet Information submitted and reviewed, the Meet Host, Meet Officials, or Meet Committee may not modify, waive, or alter Meet Information without the expressed written and dated approval of the Sanctioning Chair. Authority to sanction Meets is the sole prerogative of the Sanctioning Chair.

~~1.10 Sanction Modifications~~

- ~~1.10.1 The Meet Committee and Meet Officials shall not have the authority to modify or waive the sanctioned Meet Information. This is the sole prerogative of the Sanctioning Officer.~~

2.4 Host Club Responsibilities

- 2.4.1 No Change
- 2.4.2 If the ~~published~~ Meet Information is changed and approved by the Sanctioning Chair after a Meet Host receives an initial sanction number and posts the information on the LSC website, the Meet Host Club must mail send an electronic message, e.g. fax, e-mail, text message, of these changes in written form to all Teams with reservations or with entries already submitted. If changes prevent any clubs from fulfilling their its Meet reservations, the Meet Host must refund unused reservation moneys must be refunded.

Rationale:

- Clarifies modifications to Meet Information
- Consistent use of electronic communications.
- Consolidate information from 1.10 into 1.3

Recommended Acceptance: Rules Committee, January 8, 2008

Deck Entries

Proposed Rule Change by Dave Westfahl and others

~~2.2.6 Deck Entries will not be accepted unless otherwise specified in the Meet Information. If accepted, swimmers will be seeded in the slowest heat.~~

2.2.6 Deck Entries – Short Course: A Meet Host may not accept deck entries for short course Meets unless the Meet Information specifically provides for deck entries and the procedures for making deck entries. If accepted, the Meet Host for a Short Course Meet:

- A. May accept deck entries for empty lanes only, even if the Meet has reached its maximum number of entries according to LSC guideline (Policy 3.5)
- B. May not create additional heats unless the Meet's number of entries is less than the LSC guidelines. Policy 3.5)

2.2.7 Deck Entries – Long Course – A Meet Host for a Long Course Meet:

- A. Must accept deck entries for empty lanes even if the Meet has reached its maximum number of entries according to LSC guidelines. (Policy 3.5)
- B. May not create additional heats unless the Meet's number of entries is less than the LSC Guidelines (Policy 3.5)

2.2.8 Deck Entries – General

- A. No deck seeds are permitted for LSC Championship Meets.
- B. A swimmer who deck enters may score points.
- C. A swimmer who deck enters may not scratch from one event to deck enter in another event.
- D. Deck entries are permitted for positive check-in events if the Meet has not exceeded the LSC Meet entry guidelines (Policy 3.5). However, no deck entries are permitted after the announced dateline for positive check-in.

Rational:

- Clarifies Meet Host responsibility for deck entries.
- Specifies that added deck entries will not increase the length of the Meet.
- Permits additional swimmers to compete.

Recommend Acceptance: Rules Committee, January 8, 2008

Meet Final Results Distribution

Proposed Rule Change by Walden, Drzewiezcki, Lewno, Graham, Keller, Jenkyns)

2.4 Host Club Responsibilities

2.4.4 Meet Final Results ~~(See Policy 1.01, Section 1.6)~~ The Meet Host must send Meet Final Results for each sanctioned or approved Meet as follows:

- ~~A. All teams participating in the Meet must be mailed printed Meet Final Results within fourteen (14) days after the Meet.~~
- ~~B. A. Pre-paid All those who paid for Meet Final Results; must be mailed via first class mail these printed (paper) copies within fourteen (14) days after the Meet.~~
- ~~C. B. Administrative Chair and Treasurer: must be mailed sent via first class mail printed (paper) Meet Final Results along with the Meet Reports, as specified in Section 2.4.7-9, within twenty-one (21) days after the Meet.~~
- ~~D. C. Age Group Chair, Senior Chair, and NTV/Records Coordinator must be sent Meet Final Results in electronic form, in Results Export or Meet Back-up format, within seven (7) days after the Meet.~~

~~NOTE: In cases where~~ When a USA Swimming ~~National~~ Meet, requiring NTVs, has an entry deadline less than seven (7) days after the Meet, Meet Final Results must be sent electronically to the NTV/~~Records~~ Coordinator or designee at least twenty-four (24) hours before the USA Swimming National Meet entry deadline.

- ~~E. D. LSC Registration Coordinator in electronic form, in Meet Back-up format, and an SDI format file containing an export of USA Swimming registration data within seven (7) days after the Meet.~~
- ~~F. E. LSC website Web Master in an electronic form suitable for printing and in a format suitable for loading into team management software within fourteen (14) days of the last day of after the Meet; the Meet Host must include the Meet qualifying times standards when posting the Meet Final Results of a Meet that had qualifying times standards for entries.~~
 - ~~a. NOTE: "Electronic Form" means a computer file created by Meet Management which may be sent by e-mail or copied to diskette and mailed to the intended recipients. In cases where Meet Finals Results in electronic form are not available for any reason, printed Meet Final Results must be distributed.~~

Proposed Rule Change, Meet Final Results Distribution, continued

~~1.6 Meet final Results Requirements~~

~~1.6.1 Coaches and/or participating clubs entered in a Wisconsin Sanctioned Meet shall be mailed copies of the Meet Final Results within fourteen (14) days following the Meet. The Meet Finals Results shall be made available to all others, upon request, at nominal fee. The Administrative Chairman, Senior Chairman, Age Group Chairman, Treasurer, NTV/Records Coordinator, and Registration Coordinator shall be sent Meet Final Results in printed or electronic format according to Policy 2, Section 2.4.4.~~

~~16.2 Meet Host is required ALSO to send a Meet Roster created by the meet management software to the Registration Coordinator for membership verification purposes.~~

Rational

- Makes use of electronic communications.
- Reduces Meet Host staff time and cost.
- Eliminates redundant Section 1.6.

Recommended Acceptance: Rules Committee, January 8, 2008

Meet Reports Distribution

Proposed Rule Change by Pat Lewno and Carol Graham

2.4 *Host Club Responsibilities*

2.4.9 ~~In addition to Meet Final Results, t~~ The Meet Host must submit the following reports for open and invitational Meets- send printed paper copies of the following reports via first class mail, except where noted in D below, within twenty-one (21) days of the Meet, for open, invitational, LSC Championship Meets, or USA Swimming Meet hosted within LSC:

- A. ~~Meet Report, to WSI Administrative Chairman and Treasurer, within twenty-one (21) days of the Meet.~~
- B. ~~Meet Financial Statement, to WSI Administrative Chairman and Treasurer, within twenty one (21) days of the Meet.~~
- C. ~~Heat Sheet, to WSI Treasurer, within twenty one days (21) days of the Meet.~~
- D. Meet Back File electronically in publication format or other format, required by the Treasurer, to the Treasurer, within twenty-one (21) days of the Meet for open, invitational and LSC Championship Meets.

Re-Number remaining Sections

Rationale

- Printed copies reduces work time for these Officers who otherwise need to do repeated printing of this information, for all Meets, while a Meet Host needs only to print and mail the information for its own Meet.
- Treasurer restores the Meet Back-up on a her computer and uses the Team Report – athlete/entry count option -- to compare the entry count of the Heat Sheets and Meet Financial Report to the entry count on the Meet Back-up.

Recommended Acceptance: Rules Committee, January 8, 2008

Proof of Times

Proposed Rule Change by Multiple LSC HOD Members

2.7 Entry and Seed Times

2.7.5 2.8 Proof of Time

2.8.1 USA Swimming Regional Meets conducted within the LSC: Procedures for obtaining proof of time shall conform to the current edition of the USA Swimming SWIMS Time Module Policy Manual.

2.8.2 Proof of Time for LSC Championship Meets and Other LSC Meets with Qualifying Times:

- A. A swimmer who does not swim equal to or faster than the Meet qualifying time ~~standard~~ must prove his/her time, i.e., must provide documentation that he/she has swum at least as fast as the entry qualifying time standard, or pay a penalty/fine in the amount stated in the Meet Information. A swimmer disqualifying from an individual event also must prove his/her time.
- B. Acceptable proof of time for an LSC ~~Championship~~ Meet with qualifying times includes any printed Meet Final Results or a printout from the SWIMS database, ~~that~~ The proof of time must identify the swimmer by name, his/her time, and the Meet name and date at which the swimmer previously achieved the qualifying time.
- C. Results of a Time Trial conducted at or in conjunction with the Meet, for which the proof is required, is not acceptable.
- D. A swimmer with an outstanding proof of time may not compete in another individual event in the Meet and his/her team may not compete in relays events in the Meet until the swimmer provides the proof or pays the penalty.
- E. Any ~~The~~ Team, with a swimmer owing a proof of time penalty for an individual event, or any Team owing a proof of time for a relay event from a Meet, may not enter an LSC sanctioned or approved Meet until the proof of time is paid.

Renumber remaining section formerly 2.8 (Meet Fees) to 2.9

Rational:

- Create separate section for Proof of Time
- Separates LSC “acceptable proof” from USA Swimming’s requirements as LSC Clubs are hosting USA Swimming regional Meets.
- Clarifies penalty applies to current Meet, “in the Meet.”

Recommended Acceptance: Rules Committee, January 8, 2008

Waive Meet Time Standards

Proposed Rule Change by Jeanne Drzewiecki

2.7.6 The Sanctioning Chairman may waive the Meet time standards for swimmers of the Meet Host ~~in quality Meets~~, except for LSC Championship Meets and for USA Swimming Regional Meets conducted within the LSC.

Rational:

- Rules no longer provide for a “Quality Meet,” but rather specify “Distance Meet” or “Pentathlon Meet.”
- The LSC will host USAS Regional Meets

Recommended Acceptance: Rules Committee, January 8, 2008

Splash Fee

Proposed Rule Change by Jeanne Drzewiecki, Sanctioning Chair

- 2.8.3. Splash Fee: For any LSC sanctioned or approved Meet, a ~~A~~ Meet Host shall remit to the LSC:
- A. For Non-Championship Meet: To the LSC General Fund, \$2.3.00 (~~two~~ three dollars) per individual event swimmer for ~~any sanctioned or approved Meet~~ charging an individual event fee. (Fee does not apply to relay only swimmers entered in a Non-Championship Meet.)
 - B. For Championship Meet: To the LSC Travel Fund, \$3.00 (three dollars) for each age group swimmer including each relay only swimmer; and \$5.00 (five dollars) for each senior swimmer including each relay only swimmer.
 - C. For USA Swimming Meet, e.g., Speedo Championship Series, Grand Prix, hosted within the LSC: To the LSC Travel Fund, \$3 dollars (three dollars) for each swimmer including each relay only swimmer.

Rationale:

- Continues to specify that the Splash Fee is a fee, not a tax.
- Specifies that swimmers in USAS regional Meets held within the LSC pay the Splash fee also.
- Increases revenues for LSC Travel Funds.

Recommended Acceptance: Rules Committee, January 8, 2008

Meet Fees

Proposed Rule change by Rules Committee; LSC HOD had discussed previously who should retain the fees.

Meet Fees

- 2.8.1 Entry Fees:...
- 2.8.2 LSC Hosted Meets that run at a loss....
- 2.8.3 Splash Fee:...
- 2.8.4 Proof Time Penalty: The Meet Host must impose a ~~penalty~~/fine upon non – achievement of the qualifying time at the competition if the qualifying time standard is not substantiated through acceptable proof of time.
- A. For an individual event, the swimmer is liable for the fine.
- B. For a relay event, the Club is liable.
- C. The full amount of any fine collected by the Meet Host remains the Meet Host.
- 2.8.5 Time Trials Fee: The full amount of any fee collected by the Meet Host for a Time Trial remains with the Meet Host.
- 2.8.6 (Formerly 2.8.5) Surcharge Fee: A Meet Host may levy a surcharge fee only with the LSC House of Delegates approval and only for the purpose of contributing the fees collected to the LSC Travel Fund.

2.2. Meet ~~Entry~~ Information

- 2.2.1 Meet Information shall include the following:
- G. Admission Fees—Proof of Time Requirements: For a Meet with qualifying times, acceptable documents for proof of time and the fine for non-achievement of time or failure to produce proof of time; such fine shall not exceed fifty dollars (\$50).
- H. (formerly “G” Admission Fees
- I. Renumber remainder of section

Rationale:

- Clarifies who pays, who collects, and who retains the fines and fees and re-numbers remaining section.
- Requires stating the amount of the proof of time fine in the Meet Information and re-numbers the section.
- Requires stating acceptable proof of time documents in the Meet Information.

Recommended Acceptance: Rules Committee, January 8, 2008

Officials Issues:

Proposed Rule Changes by Officials Committee

4.3 ~~Minimum Finish Judging~~

~~Minimum finish judging at both preliminary and final races shall be two officials picking all places “across the board” plus the use of the official time as a vote.~~

4.3 Place Judging:

4.3.1 For a Meet with Automatic Timing Equipment: The Meet Referee has discretion in the use of Place Judges.

4.3.2 For a Meet without Automatic Timing Systems: The use of Place Judges is required.

4.3.3 When Place Judges are used:

- The Referee assigns two (2) Place Judges, one on each side of the pool at the finish end.
- Each Place Judge shall record the order of finish for all swimmers; the Place Judge records a tie if he/she is unable to distinguish between places.
- Judging results are used only in accord with USA Swimming Rules regarding the determination of the order of finish.

4.4 *Minimum Number of Officials* (No Change)

4.5 *Warm-up Procedures* (No Change)

4.6 *Coaches responsibilities* (No Change)

4.7 *Host Team Responsibilities – Meet Marshals and Life Guards* (No Change)

4.8 *Officials Compensation*

4.8.1 The LSC Officials Committee strongly encourages all Officials to volunteer to officiate LSC sanctioned and approved Meets. When a Meet Host is able to obtain an Official only if compensation is offered, the compensation below is recommended:

- All Day \$100
 - Half Day \$ 50
 - Time Over Eight (8) Hours \$ 10/hour
- of Officiating
(including lunch)

4.8.2 When the LSC Officials Committee, with the House of Delegates concurrence, assigns Officials for an LSC Championship Meet, assigned Officials receive the following compensation:

- 12 and Under Championship Meets (2):
 - Meet Referee and Head Chief Judge
 - \$300 each for Meet

Officials Issues, continued

- 13 and Over Championship Meets (3):
 - Meet Referee, Administrative Referee and Head Chief Judge
 - \$400 each for Meet

4.9 *Meet Host Responsibilities for Safety* No Change

4.10 *Meet Host Responsibility for ~~Providing Timers and Officials~~*

4.10.1 For LSC Championship Meets, the Officials Committee with the concurrence of the LSC House of Delegates assigns principal Meet Officials as follows:

- Long Course Championship: Meet Referee, Administrative Referee, and Head Chief Judge.
- Short Course Championship: Meet Referee and Head Chief Judge

4.10.2 The Meet Host shall

- Recruit other Officials, as requested by the Meet Referee.
- Provide the Meet Referee with a list of Officials, their certification levels, their Club affiliations, and the sessions that each will officiate, at least five (5) days prior to the first day of the Meet.

4.10.3 For LSC Non-Championship Meet: The Meet Host must have sufficient Officials available to satisfy the LSC requirement for minimum number of Officials, (Section 4.4)

4.11 *Meet Host Responsibility for Timers*

4.11.1 The Meet Host must have sufficient Timers to obtain accurate times for swimmers.

4.11.2 ~~Timers may be requested for both short course and long course Meets. However, they may not be mandatory for team entry into the Meet as Timers ultimately are the responsibility of the Meet Host.~~

4.11.3 A Meet Host may not condition a Team's participation in the any Meet on its provision of Timers. However, a Meet Host may ask for volunteers from Teams participating in the Meet.

~~MEET HOSTS SHOULD NOT EXPECT TO FIND OFFICIALS FROM THE AUDIENCE (THIS INCLUDES TIMERS.)~~

Re-Number 4.11 (Participating Club Responsibilities) to 4.12

Rationale:

- Specifies conditions for use of Place Judges.
- Notes the Officials Committee's strong preference for volunteers.
- Separates considerations for Timers and for Officials.
- Updates information with current practices on LSC assigned Officials for LSC Championships and their compensation.

Recommended Acceptance: Rules Committee, January 8, 2008