



WISCONSIN SWIMMING OFFICIALS' REGISTRATION AND RECERTIFICATION PROCEDURE - 2012

- 1 Complete the enclosed *USA Swimming 2012 Non-Athlete Registration Application*. All officials must be non-athlete members of USA Swimming. This registration is done on a **calendar year** basis.
- 2 Pay the USA Swimming registration fee of **\$56.00 (\$103.00** for a family membership). (Make check payable to Wisconsin Swimming).
NOTE: The registration process is quicker and simpler if you send an individual check. If your club pays this fee for you, please seek reimbursement after you have registered.
- 3 Complete the enclosed *Wisconsin Swimming Officials' Annual Registration Application*. Be sure to include your current e-mail address (please print legibly). Communications from the Officials Committee will be sent via e-mail, therefore, it is important that we have a current e-mail address.
- 4 To Recertify, a Stroke/Turn Official must complete 4 sessions per year, and a Starter/Referee must complete 6 sessions per year.

- 5 To maintain certification, every **even** year, you must complete one of the following:
 - o **Attend** one of the Officials' Recertification clinics during the Fall of every even year
 - OR**
 - o **Online:** Complete and pass with a score of 80% or above the required Re-Certification test(s) for your level (Please be certain to select the "Re-Certification" test from the). Go directly to <http://www.usaswimming.org/Online Testing>. Once logged into the USA Swimming website, please be certain to select the "Re-Certification" test from the "Start Test" pull down. Results are sent directly to the Wisconsin Officials Committee Chair and recorded for your recertification.

RECERTIFICATION TESTS REQUIRED:

Certification Level	Tests
Stroke & Turn Judge	Stroke & Turn Recertification
Starter & Referee	Starter/Referee Recertification

Starting 9/2011, you must complete the online Athlete Protection Test every 2 years.
You must also have a current USA Swimming Criminal Background Check (every 3 years).

- NOTE:** You will receive your credentials in the mail:
- The Wisconsin Swimming Registration Chair will process your USA Swimming membership and a laminated USA Swimming Credentials Card will be sent to you. This credential must be displayed while on deck during all meet sessions that you work. If you are not working during a session, please remain off the deck.
 - **Please allow three weeks for processing.**

? Contact Rick Potter, Wisconsin Swimming Officials Chair, at RickPotter@charter.net.



OFFICIALS' ANNUAL REGISTRATION APPLICATION

Registration Year: **2012**

Date: _____

Club Affiliation: _____

Club Code: _____

Current Certification Level:

(Check One Box)

Stroke & Turn Judge

Starter/Referee

Stroke/Turn Apprentice

Starter/Referee Apprentice

Number of years as an official: _____

Certified YMCA Official: Stroke/Turn

Starter

Referee

Name: _____
Last First Middle Initial

Mailing Address: _____
Street City State Zip Code

Telephone: Home (____) _____ Work: (____) _____ Mobile: (____) _____

E-Mail Address: **(PRINT CLEARLY)** _____

(Please provide an e-mail address, as this is our primary form of communication with officials).

I consent to publication of my mailing address and phone number on the website

Please DO NOT publish my mailing address and phone number on the website

REGISTRATION FEES

2012 USA Swimming Non-Athlete Membership Individual (Includes one *USA-S rule book) \$56.00

2012 USA Swimming Non-Athlete Membership Family (Includes one *USA-S rule book)..... \$103.00

*Refers to USA Swimming Rule Books which are shipped by USA Swimming in Colorado Springs, CO after January 1st.

All Wisconsin Officials must be current Non-Athlete Members of USA Swimming.

PLEASE include your completed USA Swimming Non-Athlete Registration Application with this form.

Please make your check payable to **WISCONSIN SWIMMING, INC.** (If your club pays this fee, please submit your individual check and seek reimbursement. Group registrations can slow down the recertification process.)

Please check the Wisconsin Swimming Officials' Page to make sure your entry on the Officials Roster is correct (certification level, email address and contact information).

Please mail this registration form, the USA Swimming Non-Athlete Registration form and fee to:

**Wisconsin Swimming
Carol Graham
1716 Thrush Lane
Mequon, WI 53092**